

## **MBA Exchange Program**

### **Fact Sheet for Academic Year 2020 – 2021**

#### **Program Overview**

Described as having the “most innovative curriculum” by Bloomberg BusinessWeek, IE’s full-time International MBA Program strives to develop general managers and future leaders by integrating theory, practice and creativity. The program is considered top tier worldwide, combining entrepreneurship, diversity and the humanities with a unique focus on social responsibility. For more information, please visit [www.ie.edu](http://www.ie.edu).

#### **Contact Information**

##### **Exchange Program Coordinator**

Stephanie Lim  
+34 91 568 82 21

##### **School Address**

María de Molina, 31  
28006 Madrid, Spain

**Website:** [www.ie.edu](http://www.ie.edu)

##### **Assistant Coordinator**

Isabel Aymat  
+34 91 568 82 40  
[IMBAExchange@ie.edu](mailto:IMBAExchange@ie.edu)

#### **Elective Course Dates**

##### **Fall 2020**

Orientation: Aug 28  
Electives: Aug 31 – Nov 27, 2020

##### **Spring 2021**

Orientation: April  
Electives: April - July

#### **Nomination Deadlines to receive nominations (incoming students)**

##### **Fall 2020**

May 4, 2020

##### **Spring 2021**

December, 2020

#### **Nomination Deadlines to send our IE nominations (outgoing students)**

##### **Fall 2020**

April 30, 2020

##### **Spring 2020**

December, 2020

Nominations may only come from the Exchange Program Coordinator of the partner school. The Exchange Program Coordinator must nominate their student(s) by contacting [IMBAExchange@ie.edu](mailto:IMBAExchange@ie.edu) in order to gain access to the nomination portal.

## **Elective Courses**

The electives list for the corresponding exchange period will be shared approximately 2 months before the start of classes, meaning the list will not be available by the application deadline. Historically, between 60 and 70 courses that cover a wide range of business topics are offered during the elective period. For an example course listing from a past intake, please [click here](#) (note that the listing is for general reference only and we are not able to guarantee the same courses will be made available for future exchange programs).

## **Course Load**

Exchange students will take part in a bidding process to select available courses based on their own interests and home school requirements. The required course load for an IE student is between 120 – 145 academic sessions (note that 1 session equates to 1.5 contact hours). These requirements are not the same for exchange students, as the minimum amount of contact hours is determined by the home school.

Elective courses have a weight of 10, 15 or 20 academic sessions. The official start/end date of each exchange student's elective period at IE will depend on which electives he/she has enrolled in following the bid. Thus, it is possible to complete the home school contact hour requirements well before the official end date of the elective period. Please note that we recommend a student commit to a minimum 6 week exchange period at IE.

## **Language of Instruction and Language Requirements**

While the large majority of electives are taught in English, there is also a large offering of elective courses taught in Spanish. Once the elective index is made available, it is important to reference the language in which a course is taught. The home school is responsible for ensuring that the exchange student has an adequate level of English or Spanish.

## **Academic Requirements**

All exchange students must be in good academic standing in an MBA or similar postgraduate program at one of IE's partner schools. Each partner school is responsible for selecting and nominating students for an exchange with IE based on their internal requirements. Upon official nomination from the home school, students will receive a welcome email with access details to IE's online portal, the long exchange website and details regarding the student visa application.

## Grading System

IE Business School uses a curved grading system with the following distribution: In all courses at IE, participation plays a key component in both the learning experience and the final grade. Students that commit to an exchange at IE should come prepared to actively participate in class discussion.



## Accommodations in Madrid

IE Business School is an urban campus that does not have student housing installations. All students are responsible for arranging their own housing, but our Student Services Department is happy to help ([Student.Services@ie.edu](mailto:Student.Services@ie.edu)).

## Career Services

All exchange students have access to the services provided by the Talent & Careers Department while studying at IE Business School. Thereafter, exchange students will have access to the Career Portal (job bank) for six months following the end of the program. For more information, please contact [Careers.Online@ie.edu](mailto:Careers.Online@ie.edu).

## Alumni Services

While studying at IE, exchange students will have access to the Alumni Directory and will be able to participate in the associated events. Upon completing their exchange period, students will not obtain alumni status at IE Business School. For more information, please contact [alumni@ie.edu](mailto:alumni@ie.edu).

Should you have any questions related to the Exchange Program at IE Business School, please do not hesitate to contact us at [IMBAExchange@ie.edu](mailto:IMBAExchange@ie.edu)